



UNDER POSTING OF CERTIFICATE

Offi : 2223371 to 2223374

Fax : 0261-2228394

Grams : SVNIT

**SARDAR VALLABHBHAI NATIONAL
INSTITUTE OF TECHNOLOGY, SURAT-395 007.**

Approval Note No. PE/505/2022-23

Date: 02/02/2023

Enquiry no. PE/645/2022-23

To,

SUB: -Enquiry for Supply of Bus and Car on rent.

Dear Sir,

You are requested to quote your prices for supply of bus and taxi service listed overleaf. The Quotation must be sent in a sealed envelope with the superscription "Quotation with reference to the **Enquiry Note No. PE/645/2022-23. Dated 02/02/2023**" for Department of Physical Education to "The Director, (Attention: Head, Department of Physical Education) S.V. National Institute of Technology, Ichchhanath, SURAT-395007, Gujarat". Your quotation should reach the Director, SVNIT on or before **08/02/2023 at 5:00 pm.**


The quotations should be furnished with the following information.

- 1) The brand or make of each vehicle with the passenger capacity should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, inspection of the vehicle may be carried out. Samples/photos may accompany the quotations.
- 3) GST, Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation should be at least 60 Days. Offers subject to prior sale may please be avoided.
- 5) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute.
- 6) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 7) This Institute is located within the limits of S.M.C. & exempted from the paying of octroi duty on incoming goods from outside limits of S.M.C.
- 8) Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.
- 9) Your specifications & terms- conditions should be as per the format attached i.e. summary sheet, must be on your company letterhead & signed by an authorized person.

- 10) Offered quotation may be rejected if any ambiguity is found in offered specifications, terms & conditions supplied by party in specified tabular format.
- 11) The Director reserves the right to accept stores, which are not strictly in confirming with the specifications but otherwise, found suitable.
- 12) The rate/prices should be inclusive of all charges and taxes. The rate/price for distance above mention limit may be mentioned separately.
- 12) Any enquiry may send in the following address with the title **"Quotation"** over envelope:

To
 The Director
 (Kind attention, Head, Department of Physical Education)
 SVNIT, Ichchhanath, Surat-395007
 Mo: +91 9904003876

Yours faithfully,


 Head

Dept. of Physical Education

ANNEXURE-I

No.	Name of Item
1	2 buses (56 seats) on rental basis on 16 th February 2023 (4 Trips from SVNIT to Bawaji cricket ground, Bhatpore and return) Approx 100km per bus per day
2.	1 bus (56 seats) on rental basis on 17 th February 2023 (4 Trips from SVNIT to Bawaji cricket ground, Bhatpore and return) Approx 100km per bus per day
3.	2 cars/taxis (7 seats) on rental basis on 16 th and 17 th February 2023 (4 Trips from SVNIT to Bawaji cricket ground, Bhatpore and return) Approx 100km per car per day
4.	1 car/taxi (7 seats) on rental basis on 18 th and 19 th February 2023 (4 Trips from SVNIT to Bawaji cricket ground, Bhatpore and return) Approx 100km per car per day

Annexure-II

QUOTATION SUMMARY SHEET

(This must be typed on Supplier's Letterhead & submitted along with the offer)

Sr. No.	Name of item	Amount
1	2 buses (56 seats) on rental basis on 16 th February 2023 (4 Trips from SVNIT to Bawaji cricket ground, Bhatpore and return) Approx 100km per bus per day	
2.	1 bus (56 seats) on rental basis on 17 th February 2023 (4 Trips from SVNIT to Bawaji cricket ground, Bhatpore and return) Approx 100km per bus per day	
3.	2 cars/taxis (7 seats) on rental basis on 16 th and 17 th February 2023 (4 Trips from SVNIT to Bawaji cricket ground, Bhatpore and return) Approx 100km per car per day	
4.	1 car/taxi (7 seats) on rental basis on 18 th and 19 th February 2023 (4 Trips from SVNIT to Bawaji cricket ground, Bhatpore and return) Approx 100km per car per day	
Total Amount		
Taxes (GST)		
Other Charges		
Gross Amount		

NOTE: Any ambiguity or incomplete filling of SUMMARY SHEET will lead to rejection of offer without any reasons. Write N/A or N.A. where information demanded is not applicable. Please refer to detail information of item mentioned in enquiry.

SIGN OF THE PARTY

WITH FULL ADDRESS STAMP